Advisor Center

My Advisees

My Advisees

The My Advisees page lists your advisees alphabetically and provides a link to their picture.

You also have the option to include photos in the list. This selection brings you to a view of one student at a time or you can click view all to see multiple students along with their photos.

Clicking the view student details link brings you to the Student Center tab for the student.

My Advisees

"View data for other students" allows you to search for former advisees by ID number, name, or NetID.

Faculty Center Advisor Center				Searc	ch	Blackboard Course Site Request			
	my advise	ees	student center	g	eneral info	academics			
My Advisees									
Select display option: Link to Photos Include photos in list 									
						Find 🗖 🌉			
	Notify	Photo	Name		ID	View Student Details			
1		ŝ	Student 1		7-digit II	D <u>View Student Details</u>			
2		ŝ	Student 2		7-digit <mark>I</mark> [) <u>View Student Details</u>			
3		ŝ	Student 3		7-digit I[) <u>View Student Details</u>			
4		ŝ	Student 4		7-digit IE) <u>View Student Details</u>			
notify selected advisees notify all advisees VIEW DATA FOR OTHER STUDENTS									

Advisee's Student Center

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Va	lue				
Search Criteria					
ID:	begins with	_	7-Digit ID number		
Campus ID:	begins with	_			
National ID:	begins with	•			
Last Name:	begins with	•			
First Name:	begins with	•			
External System:	= •		NetID	11	-
External System ID:	begins with	•	enter NetID here 🖊		

Search Clear Basic Search 🖓 Save Search Criteria

Student Center

Student Center

Through the Student Center tab you can view most of what your advisee can see in their view of Student Center. You can change advisees directly from the Change Advisee drop down.

From this tab you can view personal information such as address and email and can also review their current class schedule.

You can quickly see any holds or milestones for the advisee. Clicking on the hold provides more information about it. The milestones section shows specific requirements (e.g. Swim Test) and their completion status.

Faculty Center my advisees		sor Center	Search Black	kboard Course Site Request academics
-			general into	academics
Advisee Student Cen	ter			
Student 3				
	_			
*Change Advisee Student	3		•	change
Academics				▼ Holds
		eadlines 🗖 URL		No Holds.
My Class Schedule Shopping Cart		~		
My Planner	Fall	2015 Schedule Class	Schedule	▼ To Do List
		01033	MoWeFr 9:05AM -	No To Do's.
other academic 🔍 📎	8	COMM 1101-001 LEC (1409)	9:55AM Plant Science	
Academic Requirements		(/	Building 233	Milestones
Course History Grades	m ENGL 2800-108		MoWe 7:30PM - 8:20PM	No Milestones
Transcript: View Unofficial Transfer Credit: Report	3	SEM (6137)	Goldwin Smith Hall	
other academic	ademic		164 MoWeFr 10:10AM -	Enrollment Dates
	3	ILRLR 2010-002 LEC (15471)	11:00AM	Enrollment Appointment You may begin enrollin
			Ives Hall 219 MoWe 2:55PM -	the Fall 2015 Regular
	3	ILROB 2235-101 SEM (15661)	4:10PM	Academic Session sessi April 20, 2015.
			Ives Hall 103 TuTh 10:10AM -	det
	3	ILRST 2100-001 LEC (15364)	11:25AM	ueu
			Ives Hall 305 Fr 11:15AM -	▼ Advisor
	3	ILRST 2100-206 DIS (15379)	12:05PM Ives Hall 217	Program Advisor
			TuTh 8:00AM -	Program Auvisor
	3	PE 1245-001 LEC (10134)	8:45AM Helen Newman Hall 230	det

Personal Information



Shopping Cart

From the Shopping Cart link of the Student Center page, you can see the classes your advisee has placed in their shopping cart and the classes in which they have enrolled.

Fall 2015 Undergr	aduate Cornell U	change	term						
		Open	Cl	osed 🛆	Wait Li	st			
	Fall 2015	Shopping Cart							
	Your enrollment shopping cart is empty.								
Thy Fall 2015 C	lass Schedule								
		✓Enroll	ed 🛞 Dr	opped 🔼	Wait Li	sted			
Class	Description	Days/Times	Room	Instructor	Units	Status			
GOVT 3082-001 (16206)	Amer Pol Campaigns (Lecture)	TuTh 8:40AM - 9:55AM	Rockefeller Hall 115	A. Clay, A. Levine	4.00	~			
<u>GOVT 3082-204</u> (16240)	Amer Pol Campaigns (Discussion)	Fr 11:15AM - 12:05PM	Uris Hall 498	A. Levine		~			

My Planner

From the My Planner link of the Student Center page you can view your advisee's planner. The My Planner tool allows students to add courses from their requirements or by browsing the course catalog.

With this feature you can help advisees plan future semesters (although the course may not be offered in the semesters you add them to). Students do not need an enrollment period to make changes to their Planner.

Academic Requirements

You can view Academic Requirements from the other academic drop down menu. Advisee Requirements shows the status of satisfied or not satisfied, and the courses that would fulfill each requirement.

During their enrollment period students can add classes directly from their requirements. At any time students can add classes to their Planner from their academic requirements or the Course Catalog within PeopleSoft.

Note: not all degree programs have been set up to display academic requirements or degree progress in My Academics.

Faculty Center	Advisor Center	Search	Blackbo	ard Course Site Request
my advisees	student center	general info	o	academics

Advisee Planner

Student 1

▼ Unassigned Courses								
Course	Description	Units						
EAS 1540	Introductory Oceanography	3.00						
NES 1202	Elementary Arabic II	4.00						
SPAN 1321	Music of Mexico	3.00						

▼ Fall 2015								
Course	Description	Units						
PAM 3110	Pharmaceutical Mgmt & Policy	3.00						

▼ Spring 2016		
Course	Description	Units
PAM 2550	Waiting for Superman?	3.00

Faculty Center	Advisor Cent	er	Search	Blackbo	oard Course Si	ite Request
my advisees	student ce	enter	general info)	acader	nics
Advisee Require	ements					
Student 2						
Cornell University Un	dergraduate					
This report last genera	ted on 07/08/2015	1:56PM				
collapse all	expand all		view report as pdf			
		Ø Tak	en 🔶 In Progres		Planned	
		U Tak			Flatified	
College Require	ments					
Major Requirem	onto					
Not Satisfied: Indu	strial and Labor Relat	tions: Bac	helor of Science			
Core Requiremen	ts					
Distribution Requ	irements					
Not Satisfied: Req	uired Distribution Co	urses:				
✓ Advanced Write	ting					
Not Satisfied: A	dvanced Writing (CL	275)				
• Cour	ses: 1 required, 0 ta	ken, 1 ne	eded			
The following cour	ses may be used to	satisfy t	his requirement:			
Course De	scription	Units	When	Gra	ade Status	
ENGL2890 (T	<u>pository Writing</u> <u>errors of Time</u> avel)	4.00				

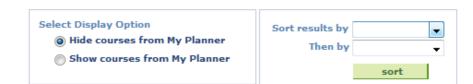
Course History

You can access Course History from the Other Academic drop down on the Student Center page. Course History displays the student's course record and includes completed, in progress, and planned courses. This report is sortable by course, description, status, term, grade, and units.



Advisee Course History

Student 1



	🕑 Taken 🗧 🖨 🖉	ed 🔶	In Progre	:55	
Course	Description	Term	Grade	Units	Status
CHIN 1102	Beginning Mandarin II	Spring 2015		6.00	\bigotimes
ECON 1110	Intro Microeconomics	Fall 2014		3.00	Ø
ECON 1120	Intro Macroeconomics	Spring 2015		3.00	\bigotimes

Transcript: View Unofficial

Using the Other Academic dropdown on Student Center, you can view an unofficial transcript. Select Cornell University and the report type of Unofficial Transcript-All. View report generates an unofficial pdf transcript.

Transfer Credit: Report

Transfer Credit Report is available from the Other Academic menu. This report is a summary of the test and transfer credits that are part of the student's academic record.

Faculty Center	Advisor Center		Search	Blackb	oard Course Site Request
my advisees	student center		general in	fo	academics
Advisee Unofficial	Transcript				
Student 4					
Choose an institution and re	eport type and press Vi	ew Rep	ort		
**this process may take a f any other buttons or	few minutes to complet links while processing				
Academic Institution	Cornell University	•			

•

view report

VIEW	ALL	R	EO	UE	ST	ED	R	E	PO	R	TS	

Unofficial Transcript - All

Report Type

Faculty Co	enter	Advisor Center	Ύ	Search Blackboard		rd Cours	d Course Site Request		
my advi	sees	student cent	ter	genera	l info	aca	idemics		
dvisee Ti	ransfer Cre	dit							
tudent 4									
Course Cr	edits								
7 Test Cred	its								
Model Nbr	-	Posted							
Institution Career	Cornell Ur Undergrad								
Program	-	and Labor Rela	ations						
Transfer Term	Test ID	Test Component	Score	Status	Equivalent Course	Units	Grade	Notes	
Fall 2014	AP	GPU	5.00	Rejected		0.000			
	AP	РНВ	5.00	Posted	PHYS 1101	1.000	s		
Fall 2014									
Fall 2014 Fall 2014				Posted	PHYS 1102	4.000	s		

Academics

Institution/Career/Program

The Academics tab of Advisor Center provides a view of the advisee's program (college/ graduate field) and plan (major, minor, concentration, etc.). You can view information such as the status, expected graduation term, and requirement term for the student.

Faculty Center	Advisor Center	Search Blackbo	ard Course Si	te Request	
my advisees	student center	general info	academics		
Advisee Academic	2S				
Student 2					
Change Advisee		▼ cl	nange		
CUNIV - Cornell Unive		Program:	IL	Industrial and Labor	
	te	Student Career Nbr:	0	Relations	
IL - Industria	al and Labor Relations	Status:	Active	as of 05/07/2014	
		Admit Term:	2573	Fall 2014	
		Expected Graduation:	2692	2692 Spring 2018 Full-Time	
		Approved Load:	Full-Time		
		Load Determination:	Default		
		Level Determination:	Term Progression		
		Plan:	ILBR-BS	Industrial and Labor	

Requirement Term:

Term Summary

The Term Summary section of the academics tab shows a term by term assessment of the advisee's level/load, classes, and statistics.

Under the level/load section you can review your advisee's academic level at the time of the term selected, and their load.

The classes section shows classes enrolled, dropped, and waitlisted for the selected term.

Statistics displays term and cumulative GPA.

To switch terms select the term from those listed under term summary.

Term Summary

- - _____<u>2573 Fall 2014</u>

Term Setup Eligible to Enroll:				
Primary Program: IL	Industrial and Labor Relations			
Academic Standing Status:	Data unavailable			
* Level / Load				
Level / Load Academic Level - Projected:	22			
Level / Load Academic Level - Projected: Academic Level - Term Start:	22 21			
Academic Level - Projected:				
Academic Level - Projected: Academic Level - Term Start:	21			

2573

Relations

Fall 2014

✓Enrolle	d 🛞 Droppe	≥d	▲ Wait Liste	d	
Class	Description	Units	Grading	Grade	Status
<u>GOVT</u> <u>3082-204</u> (16240)	Amer Pol Campaigns (Discussion)		Non-Graded Component		~
GOVT 3082-001 (16206)	Amer Pol Campaigns (Lecture)	4.00	Registrar	NGR	~
<u>ILRHR</u> 2600-205 (15534)	Human Resource Management (Discussion)		Non-Graded Component		~
ILRHR 2600-001 (15340)	Human Resource Management (Lecture)	3.00	Registrar	NGR	•
<u>ILRLR</u> 2010-003 (15688)	Labor & Employment Law (Lecture)	3.00	Registrar	NGR	~
<u>ILRST</u> 2100-214 (15714)	Introductory Statistics (Discussion)		Non-Graded Component		~
ILRST 2100-001 (15364)	Introductory Statistics (Lecture)	4.00	Registrar	NGR	~
<u>PAM 2300-001</u> (14195)	Intro to Policy Analysis (Lecture)	4.00	Registrar	NGR	~

Statistics